



DOWNLOADING REPORTS FROM NHSN TO VERIFY DATA

Instructions for the 2020 Leapfrog ASC Survey

Change Summary since Release

April 13, 2020:

Updated the reporting period for Leapfrog's October and December NHSN data downloads from 07/01/2019 – 06/30/2020 to 01/01/2019 – 12/31/2019. This update is based on CMS' [announcement](#) that ASC quality reporting to NHSN is optional for all facilities from January 1 to June 30, 2020. Leapfrog will continue to download SSI and SDOM data from NHSN four times during the 2020 Survey Cycle to account for new ASCs that join our NHSN group and submit the Leapfrog ASC Survey. Facilities should continue to download their reports on each of the published dates to verify their data.

The last NHSN download date will be on December 18, 2020. That data will be included in Survey Results for facilities that submit a Leapfrog ASC Survey by the Late Submission Deadline of December 31, 2020 (updated from November 30). Updated measure specifications may be reviewed on page 101 the hard copy of the Survey.



Ambulatory surgery centers (ASCs) are required to join Leapfrog's National Healthcare Safety Network (NHSN) Group for ASCs (Group ID: 57193) in order for Leapfrog to pull data on the following measures included in Section 4B NHSN Outpatient Procedure Component Module of the 2020 Leapfrog ASC Survey:

- Same day outcome measures: patient burns, falls, "wrong" event, and all-cause hospital transfer/admission
- Surgical Site Infections for breast surgery (BRST), laminectomy (LAM), herniorrhaphy (HER), and knee prosthesis (KPRO) using an All SSI SIR model

Leapfrog will also be downloading a copy of a facility's 2019 Outpatient Procedure Component (OPC) Ambulatory Surgery Center (ASC) Annual Facility Survey.

Data will be available on the ASC Details Page, as well as scored and [publicly reported](#) by Leapfrog, starting in September* for facilities that:

- Join Leapfrog's NHSN Group for ASCs and review/accept Leapfrog's Data Rights Template by August 20**,
- Enter a valid NHSN ID in the Profile Section of the 2020 Leapfrog ASC Survey, and
- Complete, affirm, and submit the 2020 Leapfrog ASC Survey by August 31

For all other data downloads, NHSN data will be available on the ASC Details Page on the same date as public release.

* 2020 Leapfrog ASC Survey Results will be scored and publicly reported beginning in September as part of Leapfrog's [COVID-19 response](#).

** Facilities are not required to "re-join" Leapfrog's NHSN Group if they joined and conferred rights for the 2019 Leapfrog ASC Survey. Facilities must review their Rights Acceptance Report by the first NHSN join-by date of each Survey Cycle.

All ASCs that have completed the steps above to have their same day outcome measures and surgical site infections data downloaded from NHSN are **required to download and save** reports from NHSN to verify the data downloaded, scored, and publicly reported by Leapfrog. More information may be found below.



INSTRUCTIONS FOR DOWNLOADING REPORTS FROM NHSN

IMPORTANT NOTES:

ASCs should follow the instructions provided below and save copies of the NHSN 2019 Outpatient Procedure Component - Annual ASC Survey, SSI and SDOM Reports on the **same day** that Leapfrog will be downloading the data from NHSN for all current group members. These dates may be reviewed in the second column of the 'Deadlines and Reporting Periods' table below.

Data entered into NHSN are not static and may be updated by ASCs at any time. Therefore, if your ASC makes any updates to their data for SDOM, SSI, or in the Outpatient Component – Annual ASC Survey after Leapfrog’s NHSN download dates, the reports downloaded by your ASC **will not match** the reports downloaded by Leapfrog, even if they are for the same reporting period.

For this reason, Leapfrog encourages all ASCs to download their reports and a copy of their 2019 Outpatient Procedure Component (OPC) Ambulatory Surgery Center (ASC) Annual Facility Survey from NHSN on the **same day** as Leapfrog to ensure that the SSI and SDOM data downloaded by Leapfrog is accurate. Facilities submitting a 2020 Leapfrog ASC Survey by the Submission Deadline of August 31, 2020 should follow the instructions below to download reports from NHSN on August 21, 2020. This data will be available on the ASC Details Page, as well as scored and **publicly** reported by Leapfrog, beginning in September.

DEADLINES AND REPORTING PERIODS

Join by	Leapfrog will download data from NHSN for all current group members	Data downloaded from NHSN will be scored and publicly reported for ASCs that have submitted a Survey by	SDOM and SSI Reporting Period	Available on ASC Details Page and Public Reporting Website
June 22, 2020	June 23, 2020	N/A*	01/01/2019 – 12/31/2019	N/A*
August 20, 2020	August 21, 2020	August 31, 2020	01/01/2019 – 12/31/2019	September 2020
October 22, 2020	October 23, 2020	October 31, 2020	01/01/2019 – 12/31/2019	November 6, 2020
December 17, 2020	December 18, 2020	December 31, 2020	01/01/2019 – 12/31/2019	January 8, 2021

* 2020 Leapfrog ASC Survey Results will be scored and publicly reported beginning in September as part of Leapfrog’s [COVID-19 response](#).

Leapfrog will download NHSN data four times per Survey Cycle (April 1 – December 31), according to the dates and reporting periods listed in the table above.



Beginning with the 2020 Leapfrog ASC Survey, ASCs will be publicly reported as “Declined to Respond” for the same day outcome measures and SSIs if they fail to join Leapfrog’s NHSN Group for ASCs, provide a valid NHSN ID in the Profile Section of their 2020 Leapfrog ASC Survey, and submit a 2020 Leapfrog ASC Survey.

Leapfrog recommends that ASCs follow the instructions provided in the Reference Information for Section 4B in the hard copy of the ASC Survey and save copies of the 2019 Outpatient Procedure Component (OPC) Ambulatory Surgery Center (ASC) Annual Facility Survey and NHSN Reports on the same day that Leapfrog will be downloading the data from NHSN for all current group members.

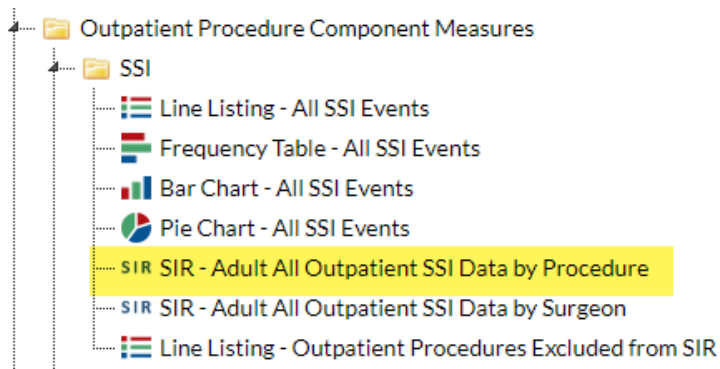
More information and step-by-step instructions to join Leapfrog’s NHSN Group for ASCs may be reviewed here: <https://www.leapfroggroup.org/asc-survey-materials/join-asc-nhsn-group>.

SECTION 4B NHSN OUTPATIENT PROCEDURE COMPONENT MODULE INSTRUCTIONS: DOWNLOADING REPORTS FOR SSI AND SDOM

Data is obtained directly from CDC’s National Healthcare Safety Network (NHSN). Reports should be **downloaded directly from NHSN and saved** for the purposes of verifying your data by following the instructions below.

The following reports are accessible under **Analysis > Reports > Outpatient Procedure Component Measures > SSI** after logging into the Outpatient Component within NHSN at <https://sams.cdc.gov/>:

- SIR – Adult All Outpatient SSI Data by Procedure

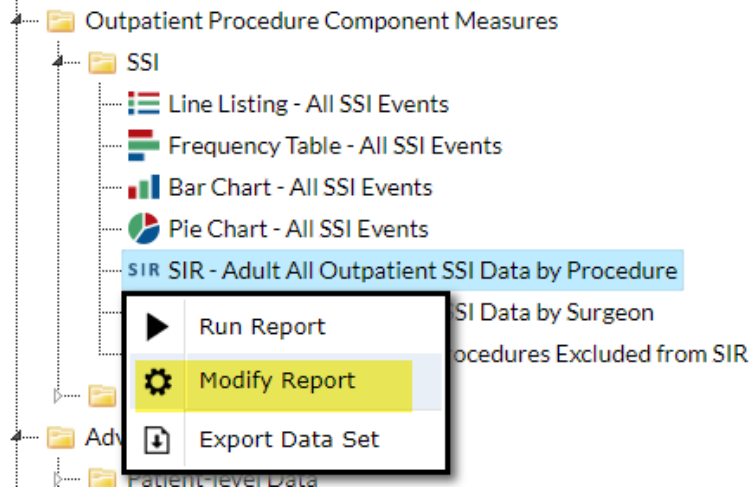


This report can be used to verify the data that Leapfrog is obtaining directly from NHSN for your facility.

Be sure you are using the correct date range when generating your NHSN report: **summaryYQ 2019Q1 to 2019Q4**.

You will need to modify your NHSN reports in order to get the appropriate SIR for the reporting period. To update your NHSN report, follow these instructions before running:

1. Select “SIR – Adult All Outpatient SSI Data by Procedure”
2. Right click and select “Modify Report”



3. Select the "Time Period" tab. Then select **summaryYQ** as the Date Variable and enter **2019Q1** as the Beginning and **2019Q4** as the Ending Quarter.

Modify "SIR - Adult All Outpatient SSI Data by Procedure"

Show descriptive variable names ([Print List](#)) Analysis Data Set: OP_SIR_AdultAllSSIProc Type: SIR

Title/Format **Time Period** Filters Display Options

Time Period:

Date Variable	Beginning	Ending	
summaryYQ ▼	2019Q1	2019Q4	<input type="button" value="Clear Time Period"/>

Enter Date variable/Time period at the time you click the Run button

4. Select the "Display Options" tab and change the value of the dropdown menu from SummaryYQ to **Cumulative** to get a cumulative SIR for the time period specified.

Modify "SIR - Adult All Outpatient SSI Data by Procedure"

Show descriptive variable names ([Print List](#)) Analysis Data Set: OP_SIR_AdultAllSSIProc Type: SIR

Title/Format Time Period Filters **Display Options**

SIR Options:

Group by: Cumulative ▼

Important Note: Do not make any other modifications to the report options to ensure that you are downloading the correct data.

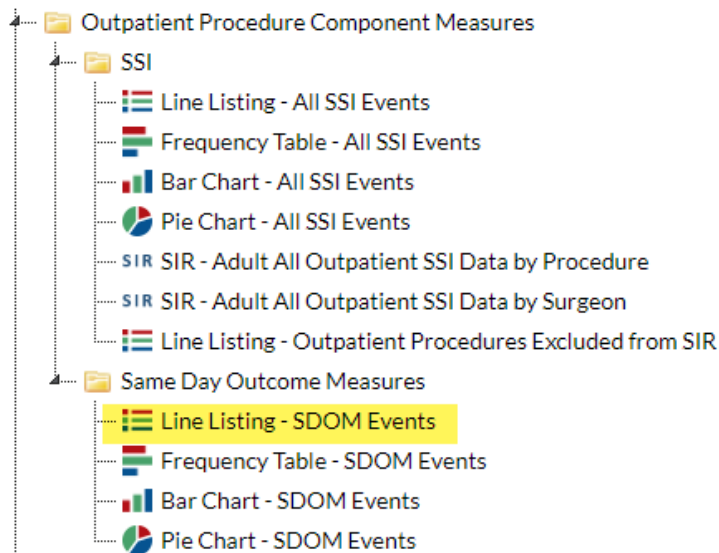
5. After updating the time period and the group by options, select "Run."

You are not required nor are you able to enter data for these measures directly into the Survey. Reports should be used for verification purposes only.

Same Day Outcome Measures (SDOM)

The following reports are accessible under **Analysis > Reports > Outpatient Procedure Component Measures > Same Day Outcome Measures** after logging into the Outpatient Component within NHSN at <https://sams.cdc.gov/>:

- Line Listing – SDOM Events



1. Select the “Time Period” tab. Then select **evntDateYQ** as the Date Variable and enter **2019Q1** as the Beginning and **2019Q4** as the Ending Quarter.

Modify "Line Listing - SDOM Events"

Show descriptive variable names ([Print List](#))
 Analysis Data Set: OP_SDOM_Events
Type: Line Listing

Title/Format
Time Period
Filters
Display Variables
Sort Variables
Display Options

Time Period:

Date Variable	Beginning	Ending	
evntDateYQ ▼	2019Q1	2019Q4	Clear Time Period

Enter Date variable/Time period at the time you click the Run button

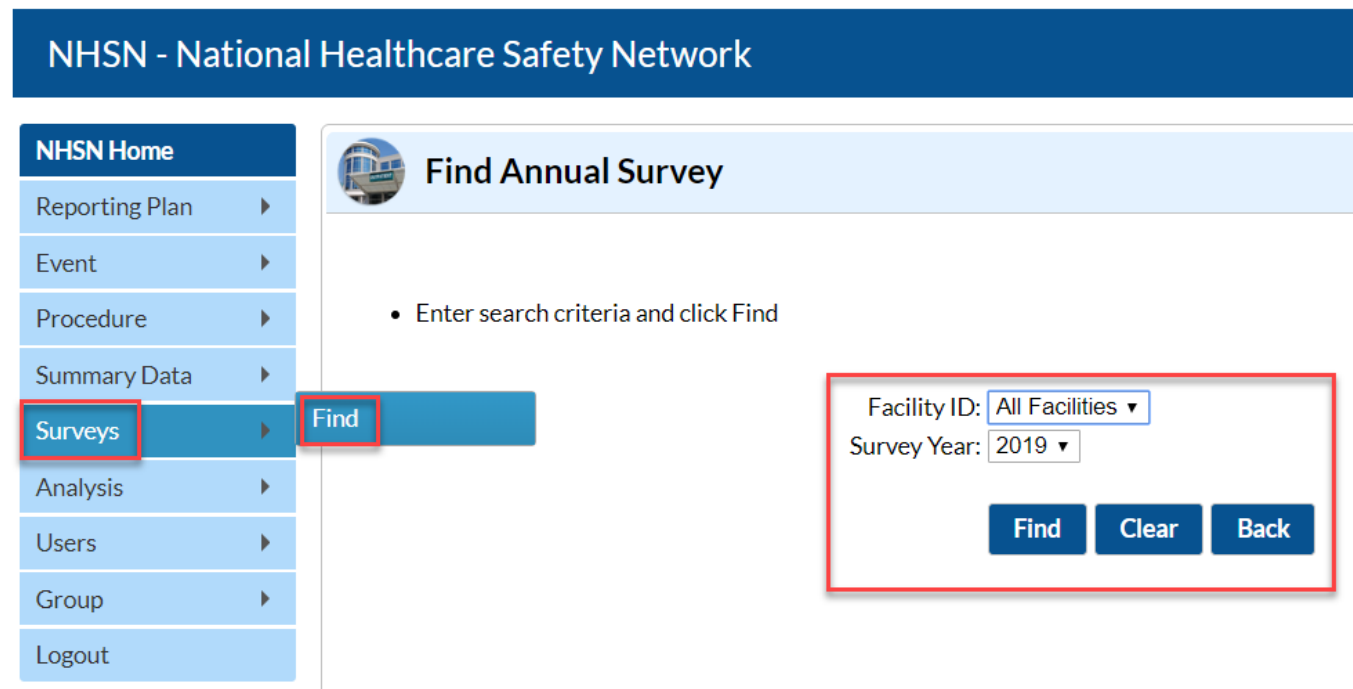
Reminder: These reports should be downloaded by ASCs from NHSN on the **same day** as Leapfrog, to ensure your data matches what Leapfrog has obtained.

SECTION 4B INSTRUCTIONS: DOWNLOAD COPIES OF 2019 OUTPATIENT COMPONENT- ANNUAL ASC SURVEY TO REVIEW RESPONSES

ASCs can view their responses to the 2019 Outpatient Procedure Component (OPC) Ambulatory Surgery Center (ASC) Annual Facility Survey directly within NHSN by following the instructions below. Please **print and save a copy** of your 2019 Outpatient Procedure Component (OPC) Ambulatory Surgery Center (ASC) Annual Facility Survey for your records.

1. Log into the Outpatient Procedure Component within NHSN at <https://sams.cdc.gov/>
2. In the left-hand navigation, select “Surveys” then “Find”
3. On the “Find Annual Survey” page, select the following:
 - a. **Facility ID:** <Your Facility Name and NHSN ID>
 - i. *This should automatically default to the facility you are logged in as.*
 - b. **Survey Year:** <2019>

A screenshot is provided below for your reference:

NHSN - National Healthcare Safety Network

Find Annual Survey

- Enter search criteria and click Find

Facility ID: All Facilities ▾
 Survey Year: 2019 ▾

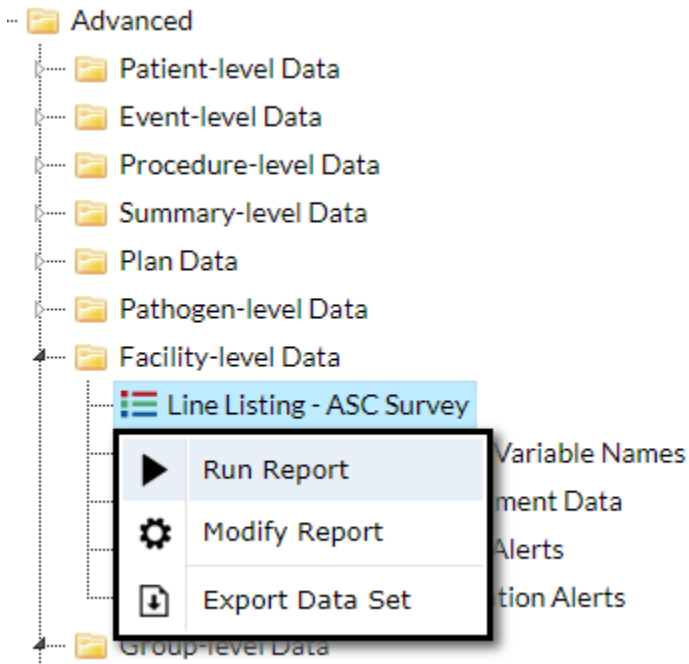
Find Clear Back

Note: A survey will not display if your facility has not yet completed the 2019 Outpatient Procedure Component (OPC) Ambulatory Surgery Center (ASC) Annual Facility Survey.

Alternatively, ASCs can obtain a report of their Outpatient Procedure Component (OPC) Ambulatory Surgery Center (ASC) Annual Facility Survey by following the steps below:

1. Log into the Outpatient Procedure Component within NHSN at <https://sams.cdc.gov/>

2. In the left-hand navigation, select “Analysis” then “Reports”
3. In the “Advanced” folder, navigate to the “Facility-level Data” folder and select “Line Listing – ASC Survey”
4. Right-click the “Line Listing – ASC Survey” report and hit “Run Report”



5. Save a copy of this report.

Reminder: Copies of your facility’s 2019 Outpatient Procedure Component (OPC) Ambulatory Surgery Center (ASC) Annual Facility Survey should be reviewed/saved on the [same day](#) as Leapfrog to ensure your data matches what Leapfrog has obtained.