|  |  |  |
| --- | --- | --- |
| **Sample Patient #: \_\_\_\_\_\_\_**  *The pharmacist, pharmacy resident, or certified pharmacy technician should complete this worksheet for each sampled patient in order to report on Section 2D of the Leapfrog Hospital Survey. The Survey Coordinator at your hospital will need these worksheets for each sampled patient to complete the Med Rec Workbook (Excel).* | **Total # Unintentional Additional Medications: \_\_\_\_\_\_**  *(Enter into column F in the Med Rec Excel Workbook)*  **Total # of discrepancies due to Unintentional Additional Meds: \_\_\_\_\_**  *(Number of medications that were ordered unintentionally at admission (count as 1), discharge (count as 1), or both admission and discharge (count as 2). Enter into column H in the Med Rec Excel Workbook.)*  **Total Number of Gold Standard Meds: \_\_\_\_\_\_**  *(Enter into column B in the Med Rec Excel Workbook)*  **Total # of admission and discharge discrepancies in Gold Standard Meds: \_\_\_\_\_\_**  *(For each Gold Standard Med, count the number of “yes” responses to the error question. Minimum number of discrepancies per med is zero. Maximum number of discrepancies per med is 2. Enter into column D in the Med Rec Excel Workbook)* | |
| Patient ID: | | Admission Date/Time: | |
| Age: | | Admitting Location/Unit: | |
| Date/Time of Interview: | | Admitting Provider: | |

**Additional Medications that were Ordered Unintentionally:**

|  |  |  |
| --- | --- | --- |
| **Additional Medication:** | **Unintentionally Ordered on:** | **Comments:** |
| Name:  Dose/Route/Frequency: | 🞎 Admission (count as 1)  🞎 Discharge (count as 1)  🞎 Both (count as 2) |  |
| Name:  Dose/Route/Frequency: | 🞎 Admission (count as 1)  🞎 Discharge (count as 1)  🞎 Both (count as 2) |  |
| Name:  Dose/Route/Frequency: | 🞎 Admission (count as 1)  🞎 Discharge (count as 1)  🞎 Both (count as 2) |  |

**The Gold Standard Medication table should be completed by the pharmacist, pharmacy resident, or certified pharmacy technician for each medication obtained during the Gold Standard Medication History (e.g., one medication per table). Most patients will have several Gold Standard Medications and require a separate table for each. You can cut/paste this table or print out several copies.**

**Sample Patient #: \_\_\_\_\_\_\_**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Gold Standard Medication** | | **Admission Comparison** | | **Discharge Comparison** | |
| Name:  Dose/Route/  Frequency:  Drug Class:  🞎 Rx  🞎 OTC  Pt Adherence:  🞎 Completely non-adherent\*  🞎 Sporadically non-adherent^  Comments:  All Sources Used:  🞎 Patient  🞎 Pill Bottles  🞎 Outpatient EMR  🞎 Transfer Records  🞎 Pharmacy(s)  🞎 Other: | 🞎 Systematically non-adherent\*\*  🞎 Adherent  🞎 Patient’s family/Caregiver  🞎 Patient’s Own Med List  🞎 Outpatient Provider(s)  🞎 Past DC Summary  🞎 Pharmacy Database | Note Differences:  (Select all that apply)  🞎 Dose  🞎 Frequency  🞎 Duplication  🞎 Duration  🞎 Omission  Reason:  🞎 Unintentional (History or Reconciliation Error)  🞎 Intentional (Clinical Reason) | 🞎 Route  🞎 Substitution  🞎 Formulation  🞎 Other: | Note Differences:  (Select all that apply)  🞎 Dose  🞎 Frequency  🞎 Duplication  🞎 Duration  🞎 Omission  Reason:  🞎 Unintentional (History or Reconciliation Error)  🞎 Intentional (Clinical Reason) | 🞎 Route  🞎 Substitution  🞎 Formulation  🞎 Other: |
| **Were there any unintentional discrepancies between the gold standard and the admission order?**  **🞎 Yes**  **🞎 No**  *If “yes,” count as 1* | | **Were there any unintentional discrepancies between the gold standard and the discharge order?**  **🞎 Yes**  **🞎 No**  *If “yes,” count as 1* | |

\*Completely non-adherent means the patient has not been taking the medication for at least 30 days. If completely non-adherent, do not include. Move on to the next Gold Standard Medication.

\*\* Systematically non-adherent means the patient consistently takes the medication differently than prescribed (e.g., hydralazine is prescribed 25mg TID but patient takes 25mg BID). If no documentation of systematic non-adherence in the medical record, count as a discrepancy on admission and discharge.

^Sporadically non-adherent means that the patient takes the medication as prescribed but, on average, misses two or more doses per week. If no documentation of sporadic non-adherence in the medical record, count as a discrepancy on admission and discharge.

***See FAQs in the hard copy of the Survey for more information on systematic and sporadic non-adherence.***